

Londonderry Township Board of Supervisors Meeting
Re-Organizational Meeting
January 5, 2009

The Londonderry Township Board of Supervisors held their regular scheduled Board meeting in conjunction with the Annual Organizational meeting on Monday, January 5, 2009 at the Municipal Building, 783 S. Geyers Church Road, Middletown, PA 17057 beginning at 7:00 p.m.

Present:

Ron Kopp, Board of Supervisors
Anna J. Dale, Board of Supervisors
Daryl LeHew, Board of Supervisors
Andy Doherty, Board of Supervisors
Steve Letavic, Township Manager
Beth Graham, Office Manager
Peter Henninger, Township Solicitor
Andrew Kenworthy, Township Engineer

Excused Absence: William Kametz, Board of Supervisors; Chris Feese, Township Treasurer; James Foreman, Code/Zoning Officer; Mike Johnson, Golf Course Manager

Items Addressed:

1. **Salute the Flag**

2. **Citizen's Input**

Mel Hershey

3. **Organization**

Supervisor Doherty called the organizational meeting to order at 7:00 p.m., and asked for nominations for Temporary Secretary.

Temporary Secretary: Supervisor Dale made a motion to nominate Steve Letavic as the Temporary Secretary, Supervisor Kopp seconded the motion, motion carried.

Temporary Chairman: Supervisor Dale made a motion to nominate Supervisor Doherty as the Temporary Chairman, Supervisor LeHew seconded motion, motion carried.

Temporary Chairman Doherty called for nominations for Chairman:

Chairman: Supervisor Doherty made a motion to nominate Supervisor LeHew, Supervisor Dale seconded motion, motion carried.

Supervisor LeHew called for nominations for Vice-Chair:

Vice Chairman: Supervisor Dale made a motion to nominate Supervisor Kopp, Supervisor Doherty seconded motion, motion carried.

Supervisor LeHew called for nominations to appoint Secretary/Assistant Treasurer:

Secretary/Assistant Treasurer: Supervisor Kopp made a motion to appoint Mr. Letavic, Supervisor Dale seconded motion, motion carried.

Treasurer/Assistant Secretary: Supervisor Kopp made a motion to appoint Ms. Feese, Supervisor Dale seconded motion, motion carried.

Treasurers Bond Amount: \$500,000 as recommended by our auditors BSSF. Supervisor Doherty made a motion to acquire a Treasurers Bond in the amount of \$500,000, Supervisor Kopp seconded motion, motion carried.

Supervisor Dale made a motion to appoint Legal Counsel: Jones and Henninger/Peter Henninger, Supervisor Doherty seconded motion, motion carried.

Supervisor Dale made a motion to appoint Auditors: BSSF/Jim Koontz, Supervisor Doherty seconded motion, motion carried.

Supervisor Dale made a motion to appoint Engineers: HRG/Andrew Kenworthy, Supervisor Doherty seconded motion, motion carried.

Supervisor Kopp made a motion to appoint the following:
Vacancy Board Chairman: Mel Hershey
Assistant Fire Marshal: Mel Hershey
Supervisor Doherty seconded motion, motion carried.

Supervisor Dale made a motion to appoint the following:
Planning Commission: Carolyn Akers
Zoning Hearing Board: Doug Baker
Zoning Officer: James Foreman
SEO: Marvin Stoner
Alternate SEO: HRG Engineering
CRCOG: Daryl LeHew, Alternate Steve Letavic
LDRPG: Andy Doherty, Alternate Patience Bashore
Communities That Care: Anna Dale
Supervisor Doherty seconded motion, motion carried.

Supervisor Doherty made a motion to not join the GMEDC this year, Supervisor LeHew seconded motion, motion carried.

Supervisor Kopp made a motion to appoint the following:

Depository: Susquehanna Banks - General Fund

Mid Penn Banks - Golf Course Fund

Supervisor Doherty seconded motion, motion carried.

Supervisor Dale made a motion to accept the 2009 monthly meeting schedule as presented, location is at discretion of BOS:

Supervisor Kopp seconded motion, motion carried. (Schedule attached)

Supervisor Doherty made a motion to accept the 2009 Fee Schedule, Supervisor Dale seconded motion, motion carried. (Fee schedule attached)

Supervisor Doherty made a motion to table the 2009 PSATS State Conference Voting Delegate, Supervisor Dale seconded motion, motion carried.

Supervisor Kopp made a motion to accept the 2009 Holiday and Salary schedule for employees as presented, Supervisor Doherty seconded motion, motion carried. (Schedule attached)

4. Managers Report – Mr. Letavic

PEMA Flood Hazard Mitigation

Mr. Letavic reported that the last of the homes purchased by the township has been demolished and that the lots will be seeded in April after which the project will then be complete.

Right-To-Know Law

Mr. Letavic requested that Beth Graham be appointed as the assistant officer. Supervisor Doherty made a motion to appoint Beth Graham as the Assistant Right-To-Know officer, Supervisor Dale seconded motion, motion carried.

Mr. Letavic requested that the Right-To-Know Policy prepared by Solicitor Henninger be adopted. Supervisor Doherty made a motion to adopt the Right-To-Know Policy, Supervisor Kopp seconded motion, motion carried.

Resolution 2009-1 Right-To-Know

Supervisor Doherty made a motion to approve Resolution 2009-1, Supervisor Dale seconded motion, motion carried.

5. Treasurer's Report

Mr. Letavic asked for the approval of payment of invoices from the General Fund, Golf Course, Escrow Fund and Liquid Fuels in the following amounts:

General Fund: \$25,539.09

Golf Course: \$3,372.96

Escrow Fund: \$2716.70

Liquid Fuels: \$930.83

Supervisor Kopp made a motion to approve funds for payment of invoices, Supervisor Doherty seconded motion. Motion carried.

Approval of Minutes: Board of Supervisors December 1, 2008

Supervisor Dale made a motion to approve the minutes as they were presented, Supervisor Kopp seconded motion. Motion carried.

**6. Department Reports
Codes & Zoning**

Mr. Alwine represented the Planning Commission and requested the following:

Hertzler Lot Add-On

The Planning Commission is recommending the following waivers:

1. Section 502 requiring placement of concrete monuments at corner of property. The lot add on is a small triangle along route 230
2. Section 303.3.c (12) to show entire parcel of lot which is added onto. This plan proposes to add approximately ½ acre to an approximately 130 acre parcel. Location plan and deed of reference is same without showing entire tract.

The Planning Commission recommends the following deferral:

1. Sections 506 and 507 requirements for curbs, gutters and sidewalks provided plan includes a notation that these will be provided in the future when required by the township.

Hertzler Lot Add on Plan: PC recommends the BOS approve the plan contingent upon all plan comments being corrected to the satisfaction of the Township Engineer and Dauphin County Planning Commission Comments being addressed and contingent upon Conewago Township BOS approval of the plan.

Supervisor Doherty made a motion to approve the Hertzler Lot Add-On Waivers of Section 502 and 303.3.c and Deferrals of Sections 506 and

507 and to approve the plan contingent upon all plan comments being corrected to the satisfaction of the Township Engineer and Dauphin County Planning Commission Comments being addressed and contingent upon Conewago Township BOS approval of the plan, Supervisor Dale seconded motion, motion carried.

EMA – Sam Naples

Mr. Naples reported a productive year in the EMA.

Fire Company – Mel Hershey

Mr. Hershey thanked Chris Feese and Steve Letavic for their help in getting the finances straightened out since the passing of their treasurer, Ken Martin. He also reported that Bonnie Shellenhamer will be taking over as the treasurer in 2009.

Mr. Hershey also thanked Mike Johnson for taking control of the TMI Golf Tournament and making it such a success again this year for the Fire Company.

The addition is coming along great and the Open House is scheduled for May 30th.

Public Works – John Kesler

See attached report.

State Police

Trooper Hahn introduced himself and spoke on the subject of what numbers to call in an emergency and non-emergency, what observations to make in order help the police solve a crime and how to protect our homes and such from crime.

Solicitors Report – Peter Henninger

Mr. Henninger reported on his research as to whether or not it is required of the township to enter rental properties. He found that according to the International Property Maintenance Code it is not requirement.

7. New Business

Lynn Kerr, 20 Crestview Village, stated various comments on things that have been taking place in Crestview Mobile Home Park. Solicitor Henninger informed Ms. Kerr that all of the issues she has brought to the Board of Supervisors are private matters between a landlord and tenant.

Jamie Wierich, Crestview MHP Manager, rebutted on what Ms. Kerr stated about the MHP. Supervisor LeHew requested that both Ms. Kerr

and Ms. Wierich sit down and discuss how they can work together to make Crestview a better place for everyone.

8. Old Business – None

The Board adjourned into an Executive Session regarding personnel matters at 8:35pm.

The Board reconvened the regular meeting at 9:48pm.

Chairman LeHew adjourned the meeting @ 9:48 pm.